

EXHIBITOR INFORMATION

HOURS OF OPERATION

The T.C.F. Vintage Flea Market & Bazaar will be held at the Tillamook County Fairgrounds, 4603 Third St., Tillamook, Oregon on Saturday, March 15th, from 9 am to 5:00 pm and Saturday, November 16th from 10:00 am to 4:00 pm. Exhibitors **MUST** man their space and be open for business during all hours of operation. No one is allowed to leave their space unattended at any time.

SPACE SIZE AND FEES

Spaces in the Convention Center (concrete floor) are 10' x 10' and spaces in the Skating Rink/Auditorium (wooden floor) are 8' x 10'. Please indicate on the space application if you will be setting up a canopy, as not all 10' x 10' spaces in Convention Center will accommodate them. The cost for either size space is \$45.00 which includes two chairs but **NO TABLES**. Exhibitors need to provide their own display racks and tables. However, exhibitors may rent 8' tables for \$10.00 each. Tables need to be reserved in advance and returned in same condition as received. All wares must fit within your rented space.

MOVE-IN AND SET-UP

The entrance doors of the Skating Rink/Auditorium and Convention Center will be open from 10:00 am to 6:00 pm on Friday, March 14th and beginning at 7:30 am on Saturday, March 15th for exhibitors to set up their displays. All set-up **MUST** be completed by **9 am** on Saturday, November 15th. After unloading wares (not complete set-up), **all exhibitors MUST move their vehicles to the vendors parking lot.**

SETTING UP DISPLAYS

Canopy frames **CANNOT** have tops attached. All signs displayed on Skating and Convention Center walls are to be put up with push pins. You can pin signs to the curtains and hang signs over the curtains if not too heavy. **DO NOT USE TAPE, STAPLES, NAILS OR THUMB TACKS. EVERYTHING YOU PUT UP MUST COME DOWN AFTER THE BAZAAR!**

TAKING DOWN DISPLAYS

All displays and merchandise must be removed on Sunday, March 16th from 4:00 pm to 6:00 pm. You are responsible for cleaning up your space completely once the Vintage Flea Market & Bazaar is over. Remove all signs, put all garbage in barrels provided and remove all push pins.

PARKING DURING SALE HOURS

All exhibitors **MUST** park east of the asphalt area to allow room for customers. Please leave all asphalt area available for customers. There will be flood lights to provide lighting for exhibitor parking. Handicap exhibitor parking on the asphalted area will be available by permit only when checking in.

(OVER)

SECURITY

The Tillamook County Fair Board assumes no liability for items displayed, stored or sold on the Tillamook County Fairgrounds.

FIRE REGULATIONS

All exhibitor's displays **MUST** comply with the fire regulations enclosed with this information. The Fire Marshal will inspect each space to insure that all spaces are in compliance with regulations. Please note the size of extension cords required, as this is the biggest problem each year. Extension cords must be a minimum 14 gauge, 3-wire, 3-prong cord intended for heavy-duty use. The extension cords regularly sold at stores **DO NOT** meet fire regulations.

R. V. PARKING

Exhibitors may stay overnight on the fairgrounds in trailers, RV's or campers while participating in the T.C.F. Vintage Flea Market & Bazaar. The cost is \$12.00 per night with or without electricity. All overnight camping is dry camp only. No discharge of waste or waste water is allowed. There will be showers available. Payment must be made at Fair Office before overnight stay begins. Passes must be displayed in your vehicle for security checks.

WIRELESS INTERNET SERVICE

Midgard Wireless is now available throughout the fairgrounds. The rates charged to users shall not exceed \$4.00 per day or \$15 a week. Credit Cards will be accepted by Midgard for payment. Any questions, please call Midgard Wireless at (503) 842-4611.

CANDLES

Any type of open flame heating device (candles) shall have prior approval by the Fire Marshal.

FRAGRANCE CONCERNS

There have been concerns expressed about products that dispense a fragrance like candles, incense and soaps. We want to have these products at the T C F Holiday Bazaar, but we want to make sure that other vendors who may be allergic to certain fragrances are not placed next to fragrant products.

PETS

No pets are allowed anywhere on the Tillamook County Fair Grounds. The only exception to this would be a service animal and you **must** have all your certification paperwork to allow this animal to stay in your booth.

DEPOSIT REFUNDS

Deposits on spaces are 100% refundable until February 21st. NO REFUNDS will be made after February 21st.